

VILLAGE OF SARANAC
REGULAR MEETING MINUTES
August 8, 2011

The Saranac Village Council Regular Meeting was called to order by President Darby at 7:03 p.m. at the Saranac Municipal Building, 27 N. Bridge Street.

The meeting was opened with the Pledge of Allegiance.

Present: President Darby, Smith, Straubel, trustees – Klutman, Mackey, McClellan, Whorley
Absent: Brown, Hendrick, Bowen
Guests: Representative Mike Callton, Bob Sprague, Larry Tiejema

Motion was made by McClellan, supported by Whorley, to approve the Regular Agenda. All yeas.

Public Comments

State Representative Mike Callton apprised council members of current topics at the state level, including the proposed bridge to Canada, medical marijuana and the helmet law.

Larry Tiejema, Ionia County Commissioner, apprised council members of the latest information affecting Ionia County, including the county budget, Bertha Brock Park, the airport and the animal shelter.

Darby questioned Rep. Callton about the Economic Vitality Incentive Program, specifically the Consolidation of Services category. It is Callton's understanding, that existing shared services will be credited. He will confirm this understanding with Lieutenant Governor Brian Calley, and report back to Darby.

Motion was made by Mackey, supported by McClellan, to accept the minutes of the July 11, 2011 Regular Meeting. All yeas.

Motion was made by McClellan, supported by Klutman, to approve the Treasurer's Report of July 31, 2011. All yeas.

Straubel suggested that the inter-fund loan that was established in 2001 between Water Fund and Sewer Fund, be paid off at this time.

Motion was made by Klutman, supported by Whorley, that Water Fund pay Sewer Fund \$240,567.24, to satisfy the inter-fund loan that was established in 2001.

Roll call vote: yeas – Klutman, Mackey, McClellan, Whorley, Darby; nays – none; absent – Brown, Hendrick.

Straubel suggested a General Fund Capital Outlay Budget Amendment in the amount of \$20,225.00, for additional fire department building renovations that were approved at the April 11, 2011 village council meeting.

Motion was made by Whorley, supported by McClellan, to amend (increase) the 2011/2012 General Fund Budget – Fire Department Capital Outlay, in the amount of \$20,225.00, for additional fire department building renovations, as approved at the April 11, 2011 village council meeting.

Roll call vote: yeas – Klutman, Mackey, McClellan, Whorley, Darby; nays – none; absent – Brown, Hendrick.

Darby provided a brief update on the status of the fire department building renovations. Council members concurred; it is acceptable if one category (i.e., the kitchen) is over budget, as long as the project in its entirety does not go over the approved budget.

Council reviewed Millbocker & Son's Application for Payment No. 2 for the Water System Improvements Project in the amount of \$68,923.50. Todd Richter of Fleis & VandenBrink will prepare a Payment Request for submittal to the MEDC, for the grant portion of this payment.

Motion was made by McClellan, supported by Whorley, to approve Millbocker & Sons Application for Payment No. 2 for the Water Systems Improvements Project, in the amount of \$68,923.50.

Roll call vote: yeas – Klutman, Mackey, McClellan, Whorley, Darby; nays – none; absent – Brown, Hendrick.

Council discussed various Accounts Payable items.

Motion was made by Whorley, supported by Klutman, to approve the Accounts Payable of August 8, 2011 in the amount of \$155,026.69.

Roll call vote: yeas – Klutman, Mackey, McClellan, Whorley, Darby; nays – none; absent – Brown, Hendrick.

The Zoning Administrator's report was reviewed.

Klutman reported on the Special Joint Meeting of the Planning Commission and the Village Council that was held August 3rd. The purpose of the meeting was to begin the process of updating the Village of Saranac Master Plan. Klutman was pleased with the attendance and the input that was received from Planning Commission and Village Council members. Commission members will be conducting a village walk-through on September 7, 2011 at 6:00 p.m.

Council reviewed a proposed Resolution supporting the City of Ionia's request for funding for the Grand River Valley Rail Trail.

Motion was made by Mackey, supported by Klutman, to pass a Resolution supporting the City of Ionia's request for funding for the Grand River Valley Rail Trail (see attached). All yeas.

Darby explained that Boston Township is considering placing a millage request on the upcoming September 2011 ballot, for fire department expenditures (operating and capital outlay). In conjunction with this, the Cooperative Agreement between the Village of Saranac and Boston Township is in need of review and revision.

Council reviewed a proposed Resolution of intent regarding the Fire Department Cooperative Agreement and the funding of capital expenditures for the fire department.

Motion was made by Mackey, supported by McClellan, to pass a Resolution of intent regarding the Fire Department Cooperative Agreement and the funding of capital expenditures for the fire department (see attached). All yeas.

The Election Commission met and made its recommendation to council regarding election inspectors and rates of pay for the September 13, 2011 Village of Saranac election.

Motion was made by Klutman, supported by Whorley, to approve the following election inspectors for the September 13, 2011 village elections at \$10/hour for the Chairperson and \$9/hour for all others: Jan VanderMolen (Chair), Julie Miller and Jan Renwick.

Roll call vote: yeas – Klutman, Mackey, McClellan, Whorley, Darby; nays – none; absent – Brown, Hendrick.

Motion was made by McClellan, supported by Whorley, to approve the Saranac Community Club's request to close Bridge Street (from Main to Mill) on August 27, 2011 from 7:00 a.m. to 4:00 p.m. for Bridgefest activities. All yeas.

Committee Reports

Buildings & Grounds

Whorley apprised council members of an issue regarding the chimney and vent system of the building (21 N Bridge Street) adjacent to the village office (27 N Bridge Street). During renovation of 27 N Bridge Street, the chimney between the properties was removed, affecting the vent system of 21 N Bridge Street.

Council reviewed a proposed agreement between the Village of Saranac and the owner of 21 N Bridge Street and any entity which may acquire the property, where the Village of Saranac agrees to pay \$1,527.00 in resolution of this situation.

Motion was made by Klutman, supported by Mackey, to accept the Agreement between the Village of Saranac and the owner of 21 N Bridge Street and any entity which may acquire the property, as presented (see attached).

Roll call vote: yeas – Klutman, Mackey, McClellan, Whorley, Darby; nays – none; absent – Brown, Hendrick.

Darby presented a proposal submitted by Meadow Valley Lawncare & Landscape in the amount of \$474.59, for landscaping labor and materials at 10 N Bridge Street. Straubel suggested and council concurred that the expenditure can be paid by the fire department, as a maintenance item.

Parks & Recreation – No report.

Water & Sewer – No report.

Personnel

The committee met and is recommending that vacation time not be carried over into the next year. They suggested that a 3 month carry over would be considered on a case by case basis. Council members concurred with the committee's recommendation.

Public Safety

McClellan reported that the mobile speed sign that the ICSD has used in the village, has been effective.

Budget Committee – No report.

Streets

Klutman reported that due to contract timing issues, the village will not be doing any chip and seal on village streets this year.

Public Comments – None.

Additional Business

Darby informed council members, that the first requirement for receiving Revenue Sharing Funds through the Economic Vitality Incentive Program, is a Citizen's Guide and Performance Dashboard, which is due by October 1, 2011. Darby provided sample documents and asked committees to review them and provide input as to which measurables may be relevant to the Village of Saranac.

Darby reported that the Ionia County Economic Alliance is requesting a contribution of \$928.00 from the Village of Saranac, for the 2011 year. The village contributed \$500 last year.

Motion was made by McClellan, supported by Klutman, to contribute \$500 to the Ionia County Economic Alliance for the 2011 year.

Roll call vote: yeas – Klutman, Mackey, McClellan, Whorley, Darby; nays – none; absent – Brown, Hendrick.

Meeting adjourned at 8:35 p.m.

Roberta Jo Smith, Clerk